



# STEPHEN SOLOWAY

MD | FACP | FACR | CCD

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**ARTHRITIS AND RHEUMATOLOGY  
ASSOCIATES OF SOUTH JERSEY, P.C.**

Main Office  
2848 S. Delsea Drive, Building 2C  
Vineland, New Jersey 08360

Telephone: (856) 794-9090  
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Website: [www.drsoloway.com](http://www.drsoloway.com)

524 Williamstown Road, Suite A  
Sicklerville, New Jersey 08081

Ankylosing Spondylitis  
Arthritis due to Hep C  
Arthritis related to Crohn's Disease  
Autoinflammatory Diseases  
Dermatomyositis  
Ehler's Danlos  
Fely's Syndrome  
Gout and all Crystals  
Henoch-Schonlen Purpura  
Lupus (SLE)  
Marfans  
Osteoarthritis  
Osteoporosis  
Polymyalgia Rheumatica  
Polymyositis  
Psoriasis  
Psoriatic Arthritis  
Reitern's Syndrome  
Relapsing Polychondritis  
Rheumatoid Arthritis  
Sarcoidosis  
Scleroderma  
Sjogren's Syndrome  
Stills Disease  
Temporal Arteritis  
Ulcerative Colitis  
Vasculitis Wegener's

#### Medical Orthopedics

Bursitis/Tendonitis  
Carpal Tunnel  
Elbow Pain Hand/Wrist  
Pain Heel Spurs  
Hip and Back Pain Knee Pain  
Shoulder Pain Spinal  
Stenosis Tennis Elbow  
Trigger Finger

#### Infusion Center

Actemra  
Benlysta  
Cytosan  
IVIG  
Krystexxa  
Orencia  
Reclast  
Remicade  
Rituxan  
Simponi Aria  
Solu-medrol

#### Visco Supplementation

Euflexxa  
Hyalgan  
Ortho- Visc  
Supartz  
Synvisc

#### On Site

DXA  
EMG NCS  
Fluoroscopy  
Ultrasound  
X-ray

Date: \_\_\_\_\_

Dear \_\_\_\_\_

We would like to welcome you to Arthritis & Rheumatology Associates of South Jersey, P.C. Enclosed please find our New Patient Forms packet. Please fill out all attached forms in blue or black ink only, and bring them with you on your first visit to our office, scheduled on:

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The check-in process will be completed much faster by having the attached forms completed upon arrival. We will also need you to bring your co-pay, photo ID, insurance cards and your referral, if you need one.

Please be advised that we are a very busy practice and your wait time may be several hours depending on that the doctor orders for you. You may wish to bring reading materials with you. We also have wi-fi available if you would like to bring your tablet or laptop.

Our president and founder, Dr. Stephen Soloway is recognized as a "Top Doctor" in the region by Philadelphia Magazine, Inside Jersey Magazine and as reported by US News and World Report. You may also visit us on our website at [www.drsoloway.com](http://www.drsoloway.com) to learn more about our practice and the services we provide. Please 'Like' us on Facebook at [www.facebook.com/DrSoloway](http://www.facebook.com/DrSoloway) for medical information, tips and updates on our practice.

We look forward to seeing you on your first visit.

Sincerely,

Dr. Stephen Soloway  
Arthritis & Rheumatology Associates of South Jersey, P.C.

**Directions to:**  
**Arthritis & Rheumatology Associates of S.J., P.C.**  
**2848 S. Delsea Dr., Ste 2C, Vineland, NJ 08360**

**From Philadelphia & surrounding area - Via I-76 (Schuylkill Expy) over the Walt Whitman Bridge. (Approx. 30 mins.)**

- Once into New Jersey, I-76 merges into Route 42 South.
- Take Exit 13 - Route 55 South towards Glassboro/Vineland.
- Take Exit 29 - County Road 552 towards Bridgeton/Vineland.
- Turn right onto County Road 552/W Sherman Ave.
- Make a right onto Route 47/S Delsea Dr. (Wawa on the corner)
- After the Wawa on the right, make a right into 2848 S Delsea Dr. Building 2C is straight ahead.

**From Berlin/Sicklerville/Williamstown – Via Route 555/Malaga Rd/Main Rd (Approx. 30 mins.)**

*(Note: Do not take Route 55 or Route 47, this route is more direct.)*

- Starting from Geet's Diner on Route 42/Black Horse Pike, head east.
- Continue onto Route 322/Black Horse Pike and make a right onto Malaga Rd/County Road 659.
- There will be a fork in the road, make the left onto County Road 555/Main Rd.
- Make a right onto Sherman Avenue (there is a traffic light at this intersection).
- Cross over the railroad tracks and at the following traffic light make a left onto Route 47/S Delsea Drive.
- After the Wawa on the right, make a right into 2848 S Delsea Dr. Building 2C is straight ahead.

**From Hammonton – Via Route 54/Lincoln Ave (Approx. 25 mins.)**

- Head south on Route 54/12<sup>th</sup> Street.
- Cross over Route 40/Harding Hwy onto County Rd 619/Wheat Rd.
- Make the next left onto Lincoln Avenue toward Vineland.
- Turn right onto County Rd 552/E Sherman Ave.
- Cross over the railroad tracks and at the following traffic light make a left onto Route 47/S Delsea Drive.
- After the Wawa on the right, make a right into 2848 S Delsea Dr. Building 2C is straight ahead.

**From Mays Landing/Egg Harbor Twp/Atlantic City – Via Route 40/Bears Head Rd. (Approx. 25 – 50 mins.)**

- From Atlantic City/Egg Harbor Twp, take Route 322/Black Horse Pike to Route 40 West/Harding Hwy towards Mays Landing.
- Once through the main town of Mays Landing make a left hand turn onto County Rd 552/Millville Mays Landing Rd/Bears Head Rd at the traffic light.
- Make a right hand turn onto County Rd 552/Sherman Avenue toward Vineland.
- Cross over the railroad tracks and at the following traffic light make a left onto Route 47/S Delsea Drive.
- After the Wawa on the right, make a right into 2848 S Delsea Dr. Building 2C is straight ahead.

**From Cape May County – Via County Rd 347/Route 55 (Approx. 30 – 50 mins.)**

- From Cape May Court House and south take Route 9/Main St/Shore Rd north. Turn left onto County Hwy 657/S Dennisville Rd.
- The road splits into Route 47/N Delsea Dr and County Rd 347/New Stage Rd, stay right and continue onto County Rd 347/E Creek Mill Rd/New Stage Rd towards Port Elizabeth.
- Continue onto Route 47/Delsea Dr when County Rd 347 ends.
- Take the ramp onto Route 55 North toward Millville/Vineland.
- Take exit 27 and merge onto Route 47/N 2<sup>nd</sup> St, the road then becomes Route 47/Delsea Dr.
- Turn left into the driveway just before the Wawa at the intersection of Delsea and Sherman. Building 2C is straight ahead.

# Arthritis & Rheumatology Associates of SJ, P.C.

2848 S. Delsea Drive, Ste 2C, Vineland, NJ 08360

Phone (856) 794-9090 Fax (856) 794-3058

## Patient History Form

Date of first appointment:      /      /           Time of appointment:           Birthplace:       
MONTH DAY YEAR

Name:           Birthdate:      /      /       
LAST FIRST MIDDLE INITIAL MAIDEN MONTH DAY YEAR

Address:           Age:           Sex:  F  M  
STREET APT#

          Telephone: Home (      )  
CITY STATE ZIP Work (      )

**MARITAL STATUS:**       Never Married       Married       Divorced       Separated       Widowed

Spouse/Significant Other:       Alive/Age            Deceased/Age     

**EDUCATION** (circle highest level attended):

Grade School    7    8    9    10    11    12      College    1    2    3    4      Graduate School     

Occupation           Number of hours worked/average per week     

Referred here by: (check one)       Self       Family       Friend       Doctor       Other Health Professional

Name of physician making referral:     

The name of the physician providing your primary medical care:     

Do you have an orthopedic surgeon?       Yes       No      If yes, Name:     

Describe briefly your present symptoms:     

Date symptoms began (approximate):     

Diagnosis:     

Previous treatment for this problem (include physical therapy, surgery and injections; medications to be listed later)

Please list the names of other practitioners you have seen for this problem:

### RHEUMATOLOGIC (ARTHRITIS) HISTORY

At any time have you or a blood relative had any of the following? (check if "yes")

Yourselves	Relative Name/Relationship	Yourselves	Relative Name/Relationship
<input type="checkbox"/>	Arthritis (unknown type)	<input type="checkbox"/>	Lupus or "SLE"
<input type="checkbox"/>	Osteoarthritis	<input type="checkbox"/>	Rheumatoid Arthritis
<input type="checkbox"/>	Gout	<input type="checkbox"/>	Ankylosing Spondylitis
<input type="checkbox"/>	Childhood arthritis	<input type="checkbox"/>	Osteoporosis

Other arthritis conditions:     

Please shade all the locations of your pain over the past week on the body figures and hands.

Example:

Adapted from CLINHAQ, Wolfe F and Pincus T. Current Comment - Listening to the patient - A practical guide to self report questionnaires in clinical care. Arthritis Rheum. 1999;42 (9):1797-808. Used by permission.

Patient's Name           Date           Physician Initials

**SYSTEMS REVIEW**

As you review the following list, please check any of those problems, which have significantly affected you.

Date of last mammogram \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of last eye exam \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of last chest x-ray \_\_\_\_/\_\_\_\_/\_\_\_\_

Date of last Tuberculosis Test \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of last bone densitometry \_\_\_\_/\_\_\_\_/\_\_\_\_

**Constitutional**

Recent weight gain  
amount \_\_\_\_\_

Recent weight loss  
amount \_\_\_\_\_

- Fatigue
- Weakness
- Fever

**Eyes**

- Pain
- Redness
- Loss of vision
- Double or blurred vision
- Dryness
- Feels like something in eye
- Itching eyes

**Ears-Nose-Mouth-Throat**

- Ringing in ears
- Loss of hearing
- Nosebleeds
- Loss of smell
- Dryness in nose
- Runny nose
- Sore tongue
- Bleeding gums
- Sores in mouth
- Loss of taste
- Dryness of mouth
- Frequent sore throats
- Hoarseness
- Difficulty in swallowing

**Cardiovascular**

- Pain in chest
- Irregular heart beat
- Sudden changes in heart beat
- High blood pressure
- Heart murmurs

**Respiratory**

- Shortness of breath
- Difficulty in breathing at night
- Swollen legs or feet
- Cough
- Coughing of blood
- Wheezing (asthma)

**Gastrointestinal**

- Nausea
- Vomiting of blood or coffee ground material
- Stomach pain relieved by food or milk
- Jaundice
- Increasing constipation
- Persistent diarrhea
- Blood in stools
- Black stools
- Heartburn

**Genitourinary**

- Difficult urination
- Pain or burning on urination
- Blood in urine
- Cloudy, "smoky" urine
- Pus in urine
- Discharge from penis/vagina
- Getting up at night to pass urine
- Vaginal dryness
- Rash/ulcers
- Sexual difficulties
- Prostate trouble

*For Women Only:*

Age when periods began: \_\_\_\_\_  
 Periods regular?  Yes  No  
 How many days apart? \_\_\_\_\_  
 Date of last period? \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Date of last pap? \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Bleeding after menopause?  Yes  No  
 Number of pregnancies? \_\_\_\_\_  
 Number of miscarriages? \_\_\_\_\_

**Musculoskeletal**

- Morning stiffness  
Lasting how long?  
\_\_\_\_\_ Minutes \_\_\_\_\_ Hours
- Joint pain
- Muscle weakness
- Muscle tenderness
- Joint swelling

List joints affected in the last 6 mos.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Integumentary (skin and/or breast)**

- Easy bruising
- Redness
- Rash
- Hives
- Sun sensitive (sun allergy)
- Tightness
- Nodules/bumps
- Hair loss
- Color changes of hands or feet in the cold

**Neurological System**

- Headaches
- Dizziness
- Fainting
- Muscle spasm
- Loss of consciousness
- Sensitivity or pain of hands and/or feet
- Memory loss
- Night sweats

**Psychiatric**

- Excessive worries
- Anxiety
- Easily losing temper
- Depression
- Agitation
- Difficulty falling asleep
- Difficulty staying asleep

**Endocrine**

- Excessive thirst

**Hematologic/Lymphatic**

- Swollen glands
- Tender glands
- Anemia
- Bleeding tendency
- Transfusion/when \_\_\_\_\_

**Allergic/Immunologic**

- Frequent sneezing
- Increased susceptibility to infection

Patient's Name \_\_\_\_\_ Date \_\_\_\_\_ Physician Initials \_\_\_\_\_

**SOCIAL HISTORY**

Do you drink caffeinated beverages?  
 Cups/glasses per day? \_\_\_\_\_  
 Do you smoke?  Yes  No  Past – How long ago? \_\_\_\_\_  
 Do you drink alcohol?  Yes  No Number per week \_\_\_\_\_  
 Has anyone ever told you to cut down on your drinking?  
 Yes  No  
 Do you use drugs for reasons that are not medical?  Yes  No  
 If yes, please list: \_\_\_\_\_  
 \_\_\_\_\_  
 Do you exercise regularly?  Yes  No  
 Type \_\_\_\_\_  
 Amount per week \_\_\_\_\_  
 How many hours of sleep do you get at night? \_\_\_\_\_  
 Do you get enough sleep at night?  Yes  No  
 Do you wake up feeling rested?  Yes  No

**PAST MEDICAL HISTORY**

Do you now or have you ever had: (check if "yes")

<input type="checkbox"/> Cancer	<input type="checkbox"/> Heart problems	<input type="checkbox"/> Asthma
<input type="checkbox"/> Goiter	<input type="checkbox"/> Leukemia	<input type="checkbox"/> Stroke
<input type="checkbox"/> Cataracts	<input type="checkbox"/> Diabetes	<input type="checkbox"/> Epilepsy
<input type="checkbox"/> Nervous breakdown	<input type="checkbox"/> Stomach ulcers	<input type="checkbox"/> Rheumatic fever
<input type="checkbox"/> Bad headaches	<input type="checkbox"/> Jaundice	<input type="checkbox"/> Colitis
<input type="checkbox"/> Kidney disease	<input type="checkbox"/> Pneumonia	<input type="checkbox"/> Psoriasis
<input type="checkbox"/> Anemia	<input type="checkbox"/> HIV/AIDS	<input type="checkbox"/> High Blood Pressure
<input type="checkbox"/> Emphysema	<input type="checkbox"/> Glaucoma	<input type="checkbox"/> Tuberculosis

Other significant illness (please list) \_\_\_\_\_  
 \_\_\_\_\_

Natural or Alternative Therapies (chiropractic, magnets, massage, over-the-counter preparations, etc.)  
 \_\_\_\_\_  
 \_\_\_\_\_

**Previous Operations**

Type	Year	Reason
1.		
2.		
3.		
4.		
5.		
6.		
7.		

Any previous fractures?  No  Yes Describe: \_\_\_\_\_  
 Any other serious injuries?  No  Yes Describe: \_\_\_\_\_

**FAMILY HISTORY:**

	IF LIVING		IF DECEASED	
	Age	Health	Age at Death	Cause
Father				
Mother				

Number of siblings \_\_\_\_\_ Number living \_\_\_\_\_ Number deceased \_\_\_\_\_  
 Number of children \_\_\_\_\_ Number living \_\_\_\_\_ Number deceased \_\_\_\_\_ List ages of each \_\_\_\_\_  
 Health of children: \_\_\_\_\_

Do you know of any blood relative who has or had: (check and give relationship)

<input type="checkbox"/> Cancer _____	<input type="checkbox"/> Heart disease _____	<input type="checkbox"/> Rheumatic fever _____	<input type="checkbox"/> Tuberculosis _____
<input type="checkbox"/> Leukemia _____	<input type="checkbox"/> High blood pressure _____	<input type="checkbox"/> Epilepsy _____	<input type="checkbox"/> Diabetes _____
<input type="checkbox"/> Stroke _____	<input type="checkbox"/> Bleeding tendency _____	<input type="checkbox"/> Asthma _____	<input type="checkbox"/> Goiter _____
<input type="checkbox"/> Colitis _____	<input type="checkbox"/> Alcoholism _____	<input type="checkbox"/> Psoriasis _____	

Patient's Name \_\_\_\_\_ Date \_\_\_\_\_ Physician Initials \_\_\_\_\_

## MEDICATIONS

Drug allergies:  No  Yes If yes, please list: \_\_\_\_\_

Type of reaction: \_\_\_\_\_

**PRESENT MEDICATIONS** (List any medications you are taking. Include items such as aspirin, vitamins, laxatives, calcium and other supplements, etc)

Name of Drug	Dose (include strength & number of pills per day)	How long have you taken this medication	Helped a lot	Helped some	Helped not at all
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

**PAST MEDICATIONS** Please review this list of "arthritis" medications. As accurately as possible, try to remember which medications you have taken, how long you were taking the medication, the results of taking the medication and list any reactions you may have had.

Drug names/Dose	Length of time	Helped a lot	Helped some	Helped not at all	Reactions
<b>Non-Steroidal Anti-Inflammatory Drugs (NSAIDs)</b>					
Flurbiprofen					
Diclofenac + misoprostil					
Aspirin (including coated aspirin)					
Celecoxib					
Sulindac					
Oxaprozin					
Salsalate					
Diflunisal					
Piroxicam					
Indomethacin					
Etodolac					
Meclofenamate					
Ibuprofen					
Fenoprofen					
Naproxen					
Ketoprofen					
Tolmetin					
Cholinmagnesium trisalicylate					
Diclofenac					

Drug names/Dose	Length of time	Helped A lot	Helped Some	Helped Not At All	Reactions
<b><u>Pain Relievers</u></b>					
Acetaminophen					
Codeine					
Propoxyphene					
<b><u>Biologic DMARDs</u></b>					
Orencia (abatacept)					
Humira (adalimumab)					
Kineret (anakinra)					
Cimzia (certolizumab)					
Enbrel (etanercept)					
Erezi (etanercept -szzs)					
Simponi Aria (golimumab)					
Remicade (infliximab)					
Inflectra (infliximab)					
Renflexis (infliximab)					
Rituxan (rituximab)					
Actemra (tocilizumab)					
Benlysta (belimumab)					
Cosentyx (secukinumab)					
Ilaris (canakinumab)					
Stelara (ustekinumab)					
Taltz (ixekizumab)					
Kevzara (sarilumab)					
<b><u>Jak Inhibitor</u></b>					
Olumiant (baricitinib)					
Xeljanz (tofacitinib)					
Ofev (nintedanib)					
Jakafi/Jakavi (ruxolitinib)					
Smyraf (peficitinib)					
Rinvoq (upadacitinib)					
<b><u>Osteoporosis Meds</u></b>					
Fosamax (alendronate)					
Boniva (ibandronate)					
Zometa/Reclast (zoledronic acid)					
Evista (raloxifene)					
Prolia (denosumab)					
Atelvia/Actonel (risedronate)					
Forteo (teriparatide)					
Miacalcin (calcitonin injection or nasal)					

Drug names/Dose	Length of time	Helped A lot	Helped Some	Helped Not At All	Reactions
<b><u>IVIG</u></b>					
Privigen					
Gammagard					
Gammar - IV					
Gamimune - N					
Iveegam					
Polygam S/D					
Sandoglobulin					
Venoglobulin - I					
Venoglobulin - S					
Carimune - Panglobulin					
Gamunex					
Kiovig					
<b><u>Gout</u></b>					
Krystexxa (pegloticase)					
<b><u>Lupus</u></b>					
Benlysta (belimumab)					

Please list supplements:

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Have you participated in any clinical trials for medications?  Yes  No

*If yes, please list*

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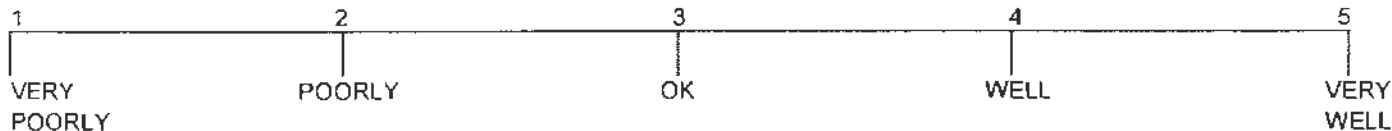
### ACTIVITIES OF DAILY LIVING

Do you have stairs to climb?  Yes  No If yes, how many? \_\_\_\_\_

How many people in household? \_\_\_\_\_ Relationship and age of each \_\_\_\_\_

Who does most of the housework? \_\_\_\_\_ Who does most of the shopping? \_\_\_\_\_ Who does most of the yard work? \_\_\_\_\_

On the scale below, circle a number which best describes your situation; *Most of the time, I function...*



Because of health problems, do you have difficulty:  
(Please check the appropriate response for each question.)

	Usually	Sometimes	No
Using your hands to grasp small objects? (buttons, toothbrush, pencil, etc.).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walking? .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Climbing stairs?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Descending stairs?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sitting down?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Getting up from chair?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Touching your feet while seated?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reaching behind your back?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reaching behind your head? .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dressing yourself? .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Going to sleep? .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staying asleep due to pain?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Obtaining restful sleep? .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bathing?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Eating?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Working?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Getting along with family members? .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In your sexual relationship? .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Engaging in leisure time activities? .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
With morning stiffness?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you use a cane, crutches, as walker or a wheelchair? (circle one).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

What is the hardest thing for you to do? \_\_\_\_\_

Are you receiving disability?.....Yes  No

Are you applying for disability?.....Yes  No

Do you have a medically related lawsuit pending?.....Yes  No

Patient's Name \_\_\_\_\_ Date \_\_\_\_\_ Physician Initials \_\_\_\_\_

# Arthritis & Rheumatology Associates of South Jersey

Last Name _____	Date of Birth _____
First Name _____ MI _____	Gender: Male _____ Female _____
Mailing Address _____	Marital Status _____
City, State, ZIP _____	Social Security # _____
Home Phone _____	Employer Name _____
Work Phone _____ Ext. _____	Title _____
Cell Phone _____	Employment Status _____
Email address _____	(FT, PT, retired, unemployed, disabled)
	Student Status (FT, PT) _____

## Additional Information

Name of Pharmacy _____	Pharmacy Phone # _____
Location of Pharmacy _____	

## Responsible Party

Last Name _____
First Name _____ MI _____
Date of Birth _____
Social Security # _____
Gender: Male _____ Female _____
Relation _____
Home Phone _____
Work Phone _____
Cell Phone _____
Email address _____

## Emergency Contact:

Last Name _____
First Name _____ MI _____
Relation _____
Address _____
City, State, ZIP _____
Home Phone _____
Work Phone _____ Ext. _____
Cell Phone _____
Email address _____

## Insurance

Primary Insurance _____
Insurance Address _____
City, State, Zip _____
Phone Number _____
Subscriber/Member # _____
Group Number _____
Co-pay Amount _____
Insured Name _____
Insured's SSN _____
Insured's DOB _____
Relationship _____

Secondary Insurance _____
Insurance Address _____
City, State, Zip _____
Phone Number _____
Subscriber/Member # _____
Group Number _____
Co-pay Amount _____
Insured Name _____
Insured's SSN _____
Insured's DOB _____
Relationship _____

# Arthritis & Rheumatology Associates of SJ, P.C.

2848 S. Delsea Drive, Ste. 2C, Vineland, NJ 08360

Phone: (856) 794-9090 Fax: (856) 794-3058

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Phone number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_ I acknowledge that I have received a copy of "Notice of Privacy Practices" & office policies from Arthritis & Rheumatology Assoc. of SJ

I hereby grant my permission for disclosure of my personal health information to:

1. \_\_\_\_\_ Relationship \_\_\_\_\_
2. \_\_\_\_\_ Relationship \_\_\_\_\_
3. \_\_\_\_\_ Relationship \_\_\_\_\_

### Check Choice below:

\_\_\_ I hereby give my permission for Arthritis & Rheumatology Assoc. of SJ staff to leave information on my answering machine/voice mail in reference to appointments & and medical instructions.

\_\_\_ I refuse disclosure of my personal health information to anyone other than myself.

***Do you have a Living Will or Advanced Directive? Yes: \_\_\_ No: \_\_\_***

Arthritis & Rheumatology Assoc. of SJ photographs patients and places the photo inside of the patient's chart. We do this to help to document medical conditions, prevent medical errors and identity theft.

**Do you consent to be photographed? Yes: \_\_\_ No: \_\_\_**

Do you have a language, cultural and/or religious custom which may impact our provider's ability to provide medical care?

What type?  Language  Cultural Custom  Religious Custom  None

**Note: All co-pays are due at the time of service. A \$30 fee may be assessed for "no-show" appointments. All balances are due in 30 days unless special arrangements are made. We do not routinely call for delinquent accounts. Accounts that are greater than 90 days past due are sent for collections unless payment arrangements have been made and are current. You will be responsible for any balances due to lack of coverage and pre-existing conditions not covered under your plan.**

Patient/Guarantor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Arthritis & Rheumatology Associates of South Jersey Financial Policy

**Your complete understanding of your financial responsibility is essential.** Your insurance is a contract between you, your employer and the insurance company. **We are not part of that contract.**

**Appointment Cancellations:** Please notify our office of any appointment cancellations at least 24 hours in advance by calling the office or the answering service. We reserve the right to charge you (not your insurance company) for a missed appointment. This is a \$35.00 fee (fee amount is subject to change without prior notice).

**Laboratory, Radiology and other diagnostic service bills:** Please check with your insurance company to verify what your insurance benefits allow for. The doctor may order tests during your visit. These services are billed separately by the laboratory or diagnostic facility that performs these tests and are not covered by payments that you make to us.

**Medical Record Fees:** There will be a fee for copying medical records of \$1.00 per page up to \$100.00. There is an additional search fee of \$10.00 and postage fees. You must fill out a medical records request form to obtain a copy of your medical records. Please allow up to 30 days for processing of your copy of medical records.

**Payment Responsibility:** I hereby authorize payment directly to **Arthritis & Rheumatology Associates of South Jersey, P.C.** of the physician's attendance benefits otherwise payable to me but not to exceed the charges as stated. I understand that I am financially responsible to **Arthritis & Rheumatology Associates of South Jersey, P.C.** for the charges not covered by this authorization. I also understand and agree that if my account is delinquent and incurs collections fees or legal fees that I am responsible for payment of those fees as well as the full balance of my account.

**I have read and fully understand the financial policy set forth by Arthritis & Rheumatology Associates of South Jersey, P.C. I understand and agree to the terms of this policy. I also understand and agree that the terms of this financial policy may be amended by Arthritis & Rheumatology Associates of South Jersey, P.C. at any time without prior notification to me.**

\_\_\_\_\_  
Signature of patient or responsible party

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name of patient or responsible party

\_\_\_\_\_  
Date

\_\_\_\_\_  
*Office Employee*

\_\_\_\_\_  
Date

Arthritis & Rheumatology Associates of South Jersey, P.C.  
2848 S. Delsea Drive, Ste 2C  
Vineland, NJ 08360  
856-794-9090

Form Effective: October 17, 2014